

**COUNTY OF SACRAMENTO
BICYCLE ADVISORY COMMITTEE
Meeting Agenda**

Department of Transportation | 4111 Branch Center Road, 95827

TUESDAY August 13, 2019 - 6:00 p.m.

Members of the public wishing to address the committee on any item not on the agenda may do so at the beginning of the meeting. We ask that members of the public request to speak and keep their remarks brief. Testimony will be limited to a total of ten (10) minutes.

1. Roll Call / Welcome and Introductions

Members: Thomas Cassera, Robert Goss, Katherine Koumis, Sue Schooley, Andrea Strahlo, Erin Stumpf, Jack Wursten

- a) Brief introductions

2. Public Comment on Non-agenda Topics

3. Review and Approve Meeting Minutes of June 11, 2019

Action Item

4. Review of Bylaws

Review and Comment

Estimated Time: 15 minutes

Mikki McDaniel, Sacramento County Department of Transportation (SACDOT), (916) 875-4769, mcdanielm@saccounty.net

5. Department of Regional Parks

Informational

Estimated Time: 40 minutes

Liz Bellas, Director of Parks and Recreation, Regional Parks, (916) 875-5925, bellase@SacCounty.NET

- See slides for overview (in agenda packet)

6. Fair Oaks Blvd Improvements Phase 3

Review and Comment

Marconi Ave to Landis Ave

Estimated Time: 40 minutes

Keith Gotwalt, Associate Civil Engineer, Sacramento County Department of Transportation (SACDOT), (916) 874-2818, gotwalk@SacCounty.NET

Melissa Wright, Senior Civil Engineer, (916) 874-4243, wrightme@SacCounty.NET

- A vicinity map has been provided in the agenda packet
- Overview of project, design considerations, and milestones.

7. Bicycle Safety and Education

Discussion

Estimated Time: 15 minutes

Item of interest on behalf of Committee Member Thomas Cassera.

8. Staff Updates and Reports Back

The meeting facilities are accessible to persons with disabilities. Requests for documents in accessible formats, interpreting services, assistive listening devices, or other accommodations should be made through the County Disability Compliance Office at (916) 874-7642 or (916) 874-7647 (TTY/TDD), no later than five working days prior to the meeting.

9. Future Agenda Items

10. Set Next Meeting Dates

- a) Next SacBAC meeting September 10, 2019
- b) Adjourn SacBAC

**SACRAMENTO COUNTY BICYCLE ADVISORY COMMITTEE
BYLAWS**

ARTICLE I - NAME

The name of this Committee shall be the Sacramento County Bicycle Advisory Committee, hereafter referred to as the "Committee."

ARTICLE II - AUTHORITY

The establishment of this Committee is set forth in Sacramento County Board of Supervisor's Resolution #2017-0864, dated December 12, 2017, which sets forth the purpose, responsibilities, membership and conditions under which the Committee will operate.

ARTICLE III - STATEMENT OF MISSION

The mission of the Committee is to guide implementation of the Sacramento County Bicycle Master Plan (SCBMP) suited to the needs of individual jurisdictions, advise local government, and advocate for implementation of the plan at the local level.

ARTICLE IV - RESPONSIBILITIES

The responsibilities of the Committee shall include those listed below. The following list shall not be construed in a manner that would restrict the Committee from activities that are consistent and compatible with both the mission stated herein and a specific request or directive for action by the Board of Supervisors.

- (a) Pursue the implementation of the policies and recommendations included in the SCBMP.
- (b) Advise County staff as to the implementation of bikeway facilities recommended by the SCBMP, including establishing criteria and priorities for bikeway implementation.
- (c) Investigate the feasibility of and advise the Board as to the development of programs recommended by the SCBMP concerning bicycle safety and education, bicycle law enforcement and registration, bicycle parking and security, and bicycling and public transit.
- (d) Review and discuss current bicycling issues and advise the Board as appropriate with respect to these issues.
- (e) Provide for ongoing public input and participation with respect to bikeway implementation, bicycling programs, and other bicycling matters addressed by the County BAC.

- (f) Determine the need for and oversee the preparation of periodic updates to the SCBMP, and present the updates to the Board for consideration and adoption.
- (g) Prepare and submit, at least annually, a report to the Board on the status of bikeway implementation, development of the bicycling programs recommended by the SCBMP, and other bicycling issues addressed by the County BAC during the report period.
- (h) Perform other services related to bicycling and bikeways as the Board may direct.

ARTICLE V - MEMBERSHIP

Section 1 – Number

The Committee shall have seven (7) members.

Section 2 – Qualifications for Membership

- 2.1 The 7 members shall be voting members and shall be persons who reside in Sacramento County or are primarily employed in a bicycling-related field within Sacramento County.
- 2.2 Qualifications to be considered for appointment as a voting member on the Committee include the following:
 - 2.2.1 An interest in and knowledge of bicycle issues as they impact the County; and
 - 2.2.2 Active involvement in the bicycle community; and
 - 2.2.3 A combination of education, experience or training that would enable each member to provide a meaningful contribution in one or more of the following areas: advocacy, employment, rehabilitation, transportation, housing access, legal process of compliance, consultation in the use of assistive technology, the interpretation and formulation of legislation, planning and program development, budget analysis, personnel management, community resources development, and a practical understanding of the SCBMP and the planning documents that describe existing conditions for bicyclists throughout Sacramento County and/or dictate how future infrastructure improvements will improve the County's bicycling conditions.

Section 3 – Member Appointment

- 3.1 The voting members shall be selected through an interview with each Supervisor's Chief of Staff. The Chiefs of Staff will thereafter make a recommendation for appointment by the Board of Supervisors.
- 3.2 Prior to the applicant interview, an applicant for a voting membership is required to attend at least one Committee meeting.

ARTICLE VI - TERM OF SERVICE

Section 1 - Voting Members

- 1.1 The term of office of each member of the Committee shall be at the pleasure of the Board of Supervisors, which may remove any appointed voting member at any time.
- 1.3 A vacancy shall exist when a member:
 - 1.3.1 resigns or is removed; or
 - 1.3.2 fails to meet attendance requirements; or
 - 1.3.3 no longer resides in Sacramento County.

ARTICLE VII - OFFICERS

Section 1 – Designation

The officers of the Committee shall be a Chair, a Vice Chair, and a Secretary.

Section 2 – Term of Office

The term of office shall be one year. A member may be elected for any number of terms but may not serve more than two terms consecutively.

Section 3 – Duties of Officers

- 3.1 The Chair:
 - 3.1.1 shall provide supervision, direction, and administer leadership over the affairs of the Committee;
 - 3.1.2 shall act as spokesperson of the Committee;

- 3.1.3 shall serve as Chair of the Executive Committee;
- 3.1.4 shall preside at regular and special meetings;
- 3.1.5 may call any special meetings as deemed necessary;
- 3.1.6 shall prepare the agenda;
- 3.1.7 shall have unrestricted participation within the Committee.

3.2 The Vice-Chair:

- 3.2.1 in the event of absence of the Chair, shall exercise all the powers of the Chair;
- 3.2.2 shall do everything necessary to assist the Chair in the performance of his/her duties;
- 3.2.3 shall have unrestricted participation within the Committee.

3.3 The Secretary

- 3.3.1 in the event of absence of the Chair and the Vice Chair, shall exercise all the powers of the Chair;
- 3.3.2 shall do everything necessary to assist the Chair and the Vice Chair in the performance of their duties;
- 3.3.3 shall have unrestricted participation within the Committee.

Section 4 - Executive Committee

- 4.1 Members of the Executive Committee shall include the Chair, Vice-Chair, and Secretary of the Committee.
- 4.2 This Committee has executive functions and may act for the Committee when necessary between meetings. Such action, when taken by the Executive Committee, must be ratified at the next regular Committee meeting in which a quorum is present or it will become null and void.
- 4.3 The Executive Committee shall meet at least once quarterly and be opened to all Committee members. Subject to the concurrence of County Counsel, the Executive Committee may go into a closed session as provided in the Ralph M. Brown Act (Government Code section 54950 et seq.).

- 4.4 If a Committee member's inappropriate conduct or level of contribution is considered by the Executive Committee not to be in the best interest of the Committee, a meeting will be held with the Chair, Vice Chair and the member in question to resolve the issue. If no resolution is reached, the Executive Committee may recommend corrective action up to and including recommending to the Board of Supervisors that member's removal from the Committee.

ARTICLE VIII –ELECTION AND REMOVAL OF OFFICERS

Section 1 –Election

- 1.1 The Committee shall elect its Chairperson, Vice Chairperson, and Secretary annually at the second meeting of the year.

Section 2 – Removal from Office

- 2.1 An officer may be removed from office with good cause upon a two-thirds (2/3) vote of the majority of the voting Committee members present at any regular meeting.
- 2.2 In the event of the resignation or removal of the Committee Chair or Vice Chair, the Committee shall elect another voting member to the vacated office at its next regular meeting.
- 2.3 In the event that both the Committee Chair and Vice Chair resign or are removed simultaneously, the Secretary shall serve as the Chair until the Committee elects a new Chair and Vice Chair at its next regular meeting.

ARTICLE IX - MEETINGS

Section 1 - Regular Meetings

Committee meetings shall be held on a regularly set scheduled day of each quarter. If the regular meeting date falls upon a legal holiday, that meeting may be held on a date that will be selected at the regular meeting preceding the holiday.

Section 2 - Special Meetings

Special meetings of the Committee may be called at any time by the Chair or by at least three (3) members of the Committee. Notice of a special meeting shall be electronically mailed to members seven days in advance of the scheduled meeting date. The notice of the meeting shall specify the time, place, and business to be conducted. No other business shall be considered.

Section 3 - Quorum

Four members of the Committee shall constitute a quorum and a majority of those present shall be required for the County BAC to take action.

Section 4 – Attendance

- 4.1 Members are expected to attend all Committee meetings. A message to the Chair or staff prior to the meeting, anticipating an absence from the meeting, constitutes an excused absence.
- 4.2 In the event that a member has two consecutive unexcused absences from regular Committee meetings, the Chair or designee will initiate a letter to the member asking him/her to reaffirm in writing his/her intent to remain active. If a member has three consecutive unexcused absences or attends fewer than 50% of the meetings held in a year, he/she shall be recommended by the Executive Committee for removal from the Committee by the Board of Supervisors.
- 4.3 Community attendance and participation shall be welcomed, encouraged, and needed at all regular and special Committee meetings.

ARTICLE X - AMENDMENTS OF THE BY-LAWS

Amendment of these bylaws may be achieved by a two-thirds (2/3) vote of those Committee members present at any regular meeting, provided that notice of such proposed amendment has been presented in substance or completed text in writing to the Chair and read by the Chair or his/her designee at a regular meeting held prior to the time the proposed amendment is to be voted upon.

ARTICLE XI - RULES OF ORDER

In the absence of provisions contained herein, all proceedings of the Committee shall be governed by the current edition of Robert's Rules of Order, (Revised).

MEASURE A PROJECTS

August 13, 2019

Liz Bellas, Director
Sacramento County
Department of Regional Parks



2018 PROJECTS

Looking
back

2018 COMPLETED PROJECTS

Project	Project Costs YTD
Jiboom Street Bridge	Project Total Estimate: \$9,488,000 Total Indirect/Overhead Estimate: \$550,000

2019 PROJECTS



The green and red dots in the above image depict the general location of the subject trees. Red sites are recommended removals, and green sites are for pruning.

HAZARDOUS TREE REMOVAL

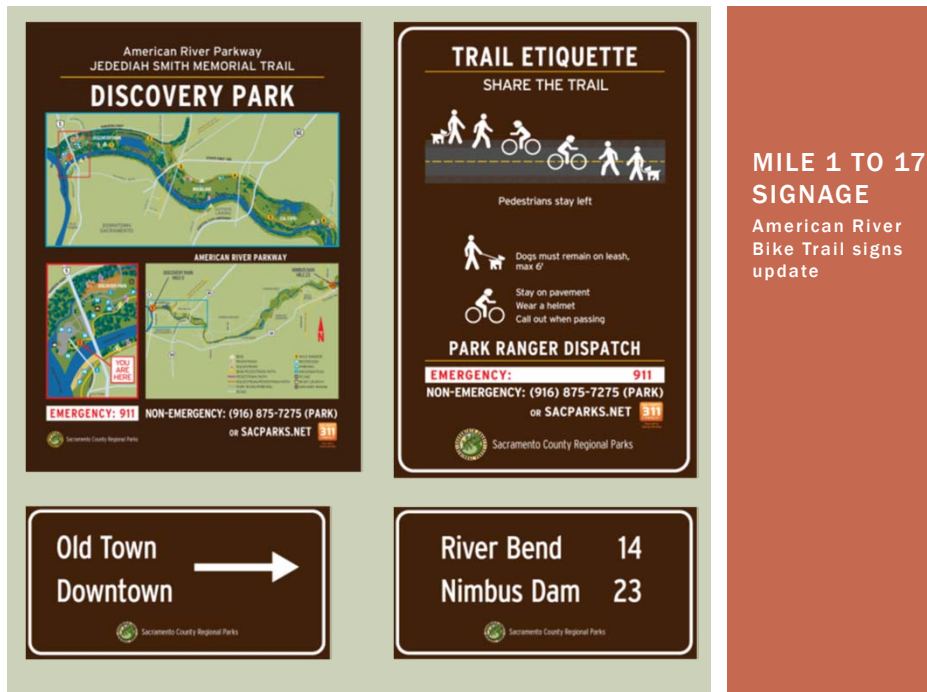
31 trees were removed along the American River Bike Trail



UPPER SUNRISE WINTER BIKE ROUTE

Overlay in Upper Sunrise Recreational Area winter bike route

Item 5 - Department of Regional Parks



MILE 1 TO 17
SIGNAGE
American River
Bike Trail signs
update

2019 PROJECTS

Project	Estimated Total Project Costs	Project Costs YTD
Mile 16.5 Trail Realignment	\$500,000	
Upper Sunrise Winter Bike Route Overlay	\$260,000	
Hazardous Tree Removal	\$62,763	\$62,763
Parkway Signage	\$35,000	

PROJECT PLANNING

- What is the Department's process of choosing projects?
- How can SACBAC provide input on their project priorities?

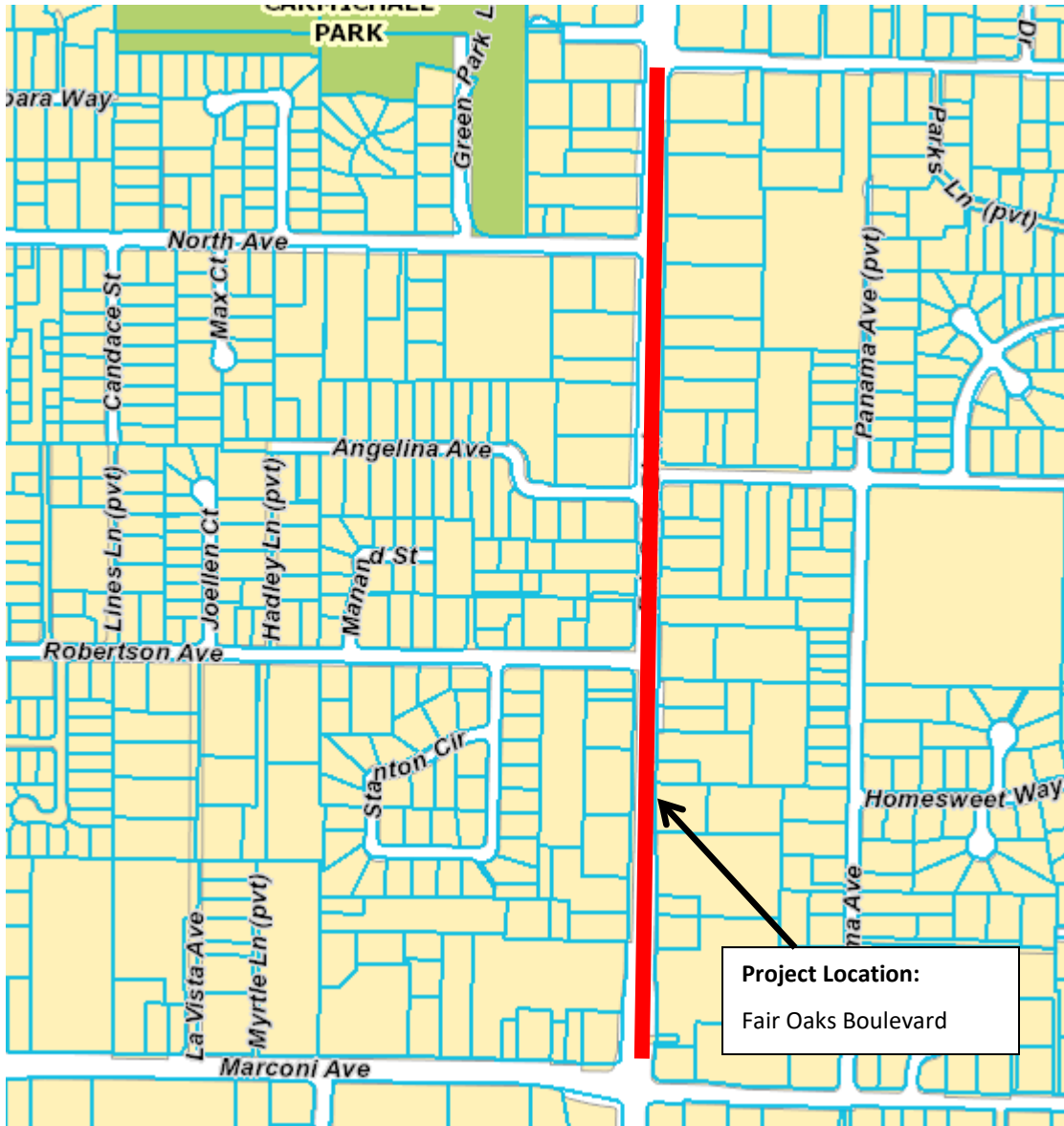


QUESTIONS?



Vicinity Maps:

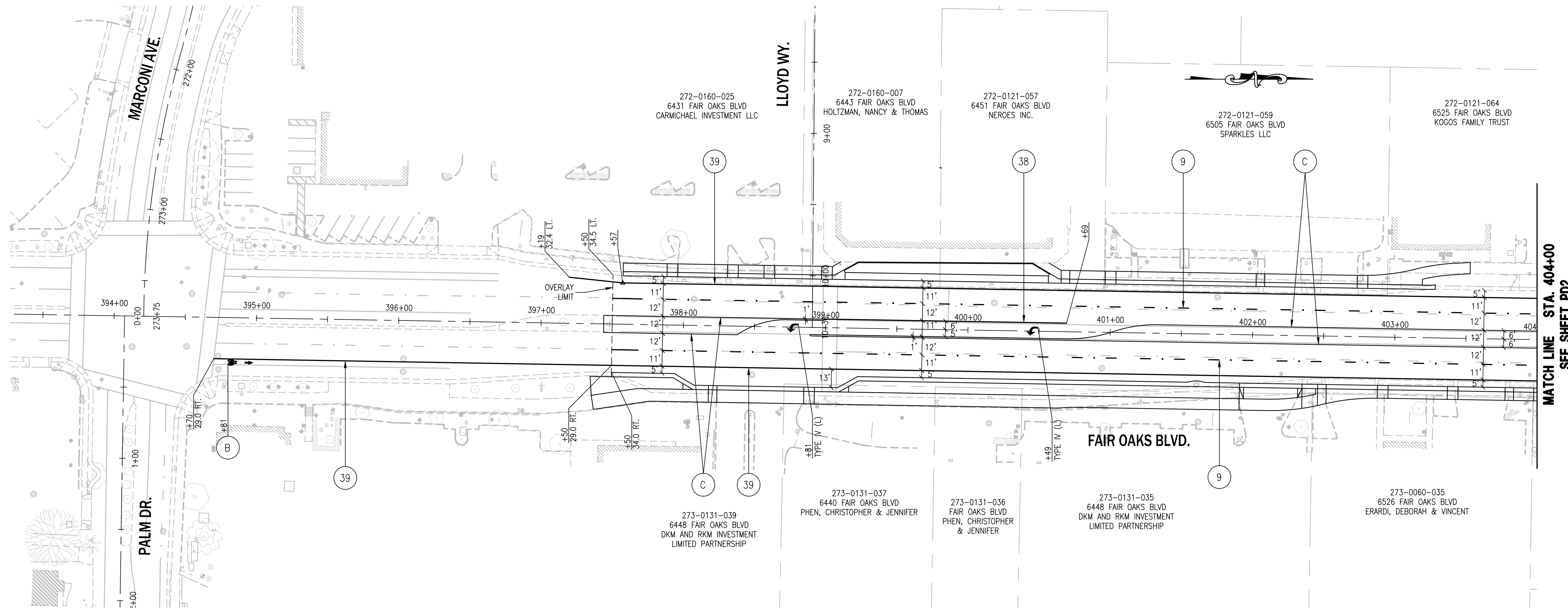
Fair Oaks Boulevard Improvement Project – Phase 3



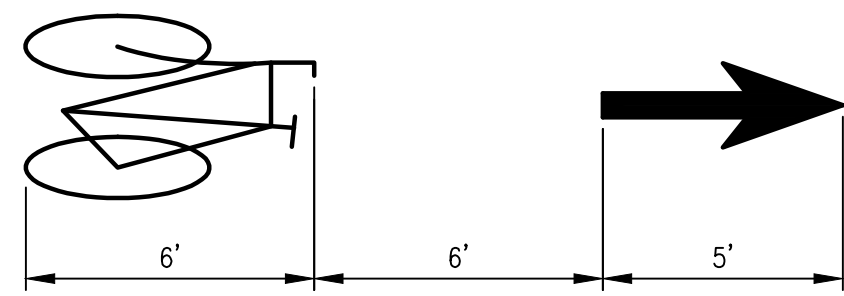
P:\SHARED FOLDERS\PROJECTS\FAIR OAKS BLVD - PHASE 3 - (MARCONI TO NORTH)\21-CAD FOLDERS\PLAN SETS\STRIPING\PLAN.DWG, Last Saved: 7/25/2019 1:55 PM, Noyventom

GENERAL STRIPING & PAVEMENT MARKING NOTES

1. ALL CROSSWALKS SHALL BE 10' IN WIDTH (MEASURED CENTER OF LINE TO CENTER OF LINE), UNLESS OTHERWISE NOTED.
2. STRIPING, MARKINGS, AND PAVEMENT MARKERS SHALL CONFORM TO THE LATEST EDITION OF THE CALIFORNIA MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES, PART 3 "MARKINGS".
3. EXISTING STRIPING SHALL BE EXTENDED AS NECESSARY TO MEET NEW CROSSWALKS.
4. NEW STRIPES SHALL MATCH EXISTING STRIPE PATTERN AT LIMIT OF STRIPE REMOVAL.
5. ALL STA/OFFSET INFORMATION REFERENCES THE FAIR OAKS BOULEVARD CENTERLINE ALIGNMENT, UNLESS OTHERWISE NOTED.



MATCH LINE STA. 404+00
SEE SHEET PD2



BIKE LANE LEGEND DETAIL
SEE CALTRANS LATEST STD, PLAN A24A "BIKE LANE ARROW" & STD, PLAN A24C "BIKE LANE SYMBOL WITHOUT PERSON"
NO SCALE

STRIPING LEGEND	
#	DENOTES DETAIL NUMBER PER LATEST CALTRANS STANDARD PLANS.
A	12" WIDE WHITE CROSSWALK OR LIMIT LINE PER LATEST CALTRANS STANDARD PLANS, A24E.
B	BIKE LANE LEGEND, SEE DETAIL B ON SHEET PD1.
C	DENOTES TYPE "H" MARKER, PER SACRAMENTO COUNTY STANDARD DRAWING 4-77.
D	BICYCLE LOOP DETECTOR SYMBOL, SEE SACRAMENTO COUNTY STANDARD DWG 4-77.

STRIPING PLAN APPROVED BY:

DANIEL A. SHOEMAN, CHIEF
DEPARTMENT OF TRANSPORTATION
DATE _____

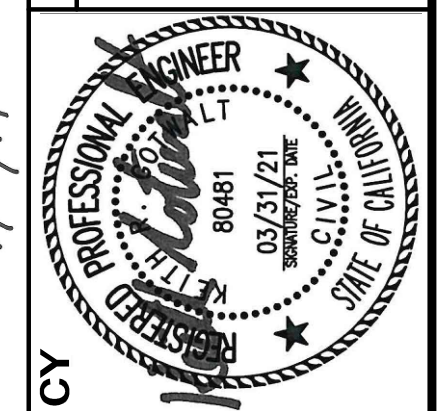


PREPARED BY	DATE
SURVEY: F232	03/2009
DRAWN: KRG	06/2016
DESIGN: KRG	06/2016
CHECK: MLW	06/2016

SCALE	
HORIZONTAL:	1"=40'
VERTICAL:	N/A

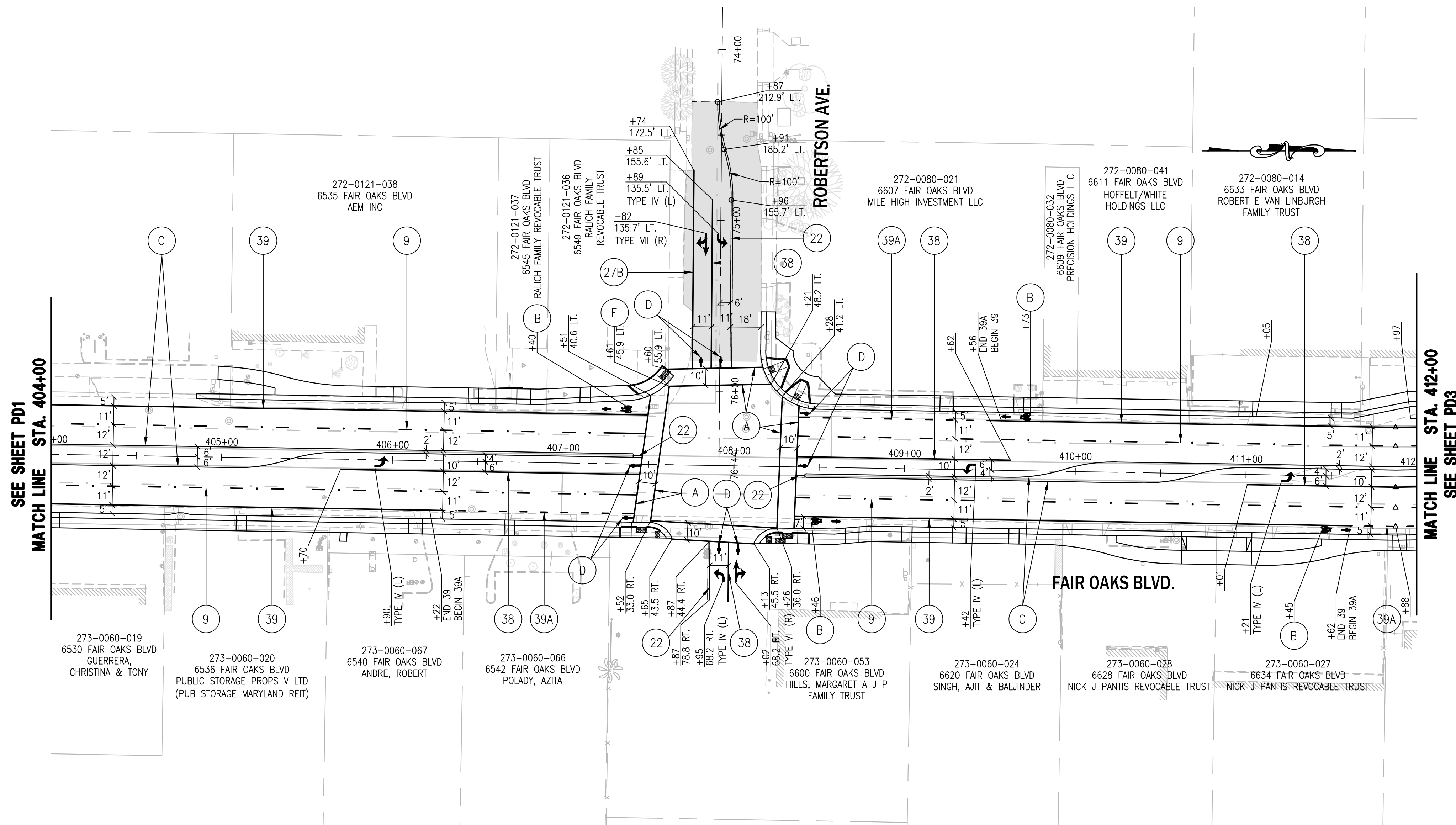
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PD1	OF PD4
SHEET	
42	OF 105

DATE	REVISIONS



COUNTY OF SACRAMENTO PUBLIC WORKS AND INFRASTRUCTURE AGENCY
DEPARTMENT OF TRANSPORTATION
STRIPING PLAN
FAIR OAKS BLVD IMPROVEMENT PROJECT
PHASE 3 - MARCONI AVE TO NORTH AVE

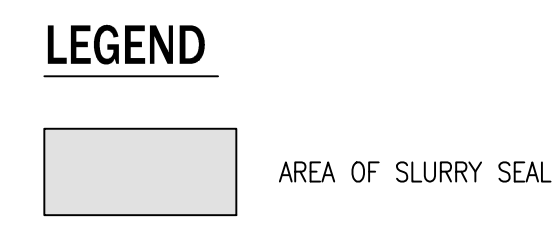
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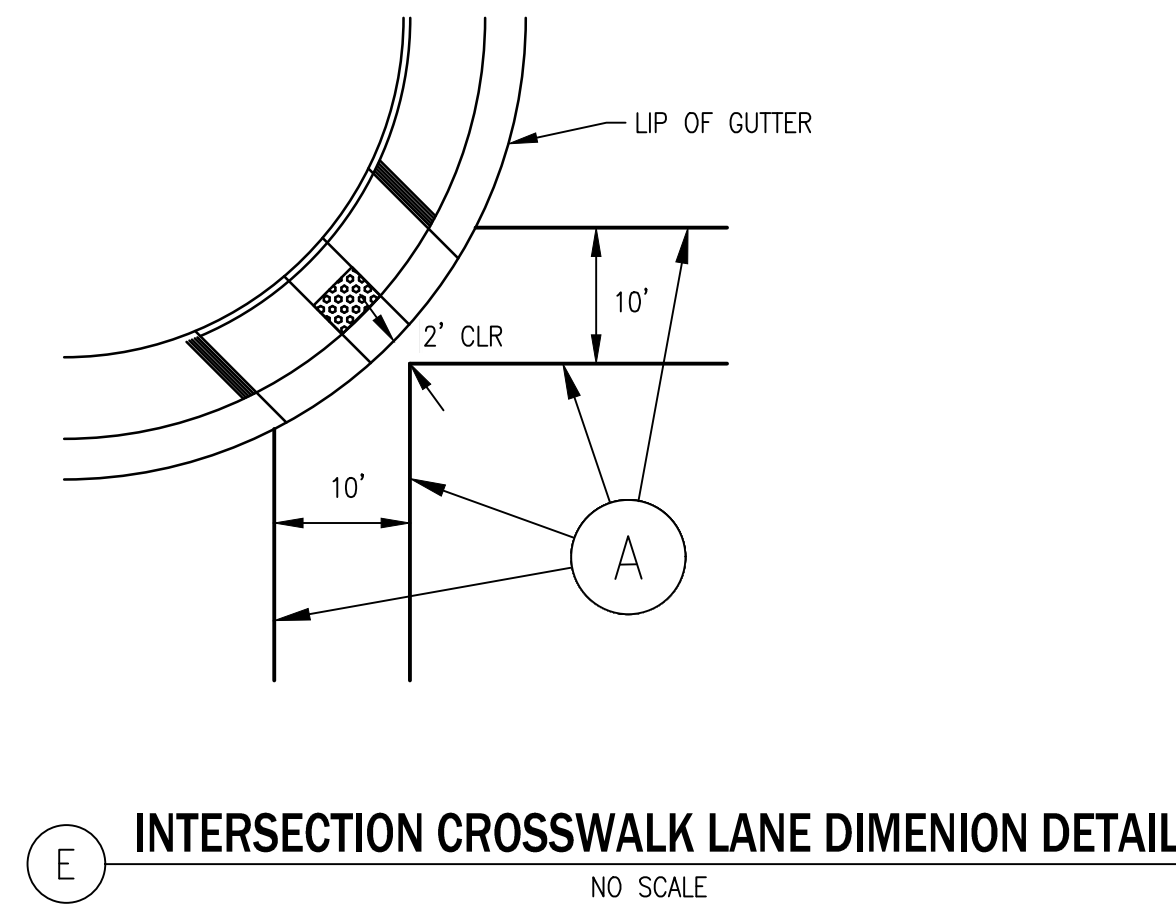
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C	DENOTES TYPE "H" MARKER, PER SACRAMENTO COUNTY STANDARD DRAWING 4-77.
D	BICYCLE LOOP DETECTOR SYMBOL, SEE SACRAMENTO COUNTY STANDARD DWG 4-77.
E	INTERSECTION CROSSWALK LANE DIMENSION DETAIL, SEE DETAIL THIS SHEET.



STRIPING & PAVEMENT MARKING REMOVAL CHART FOR SHEET PD2

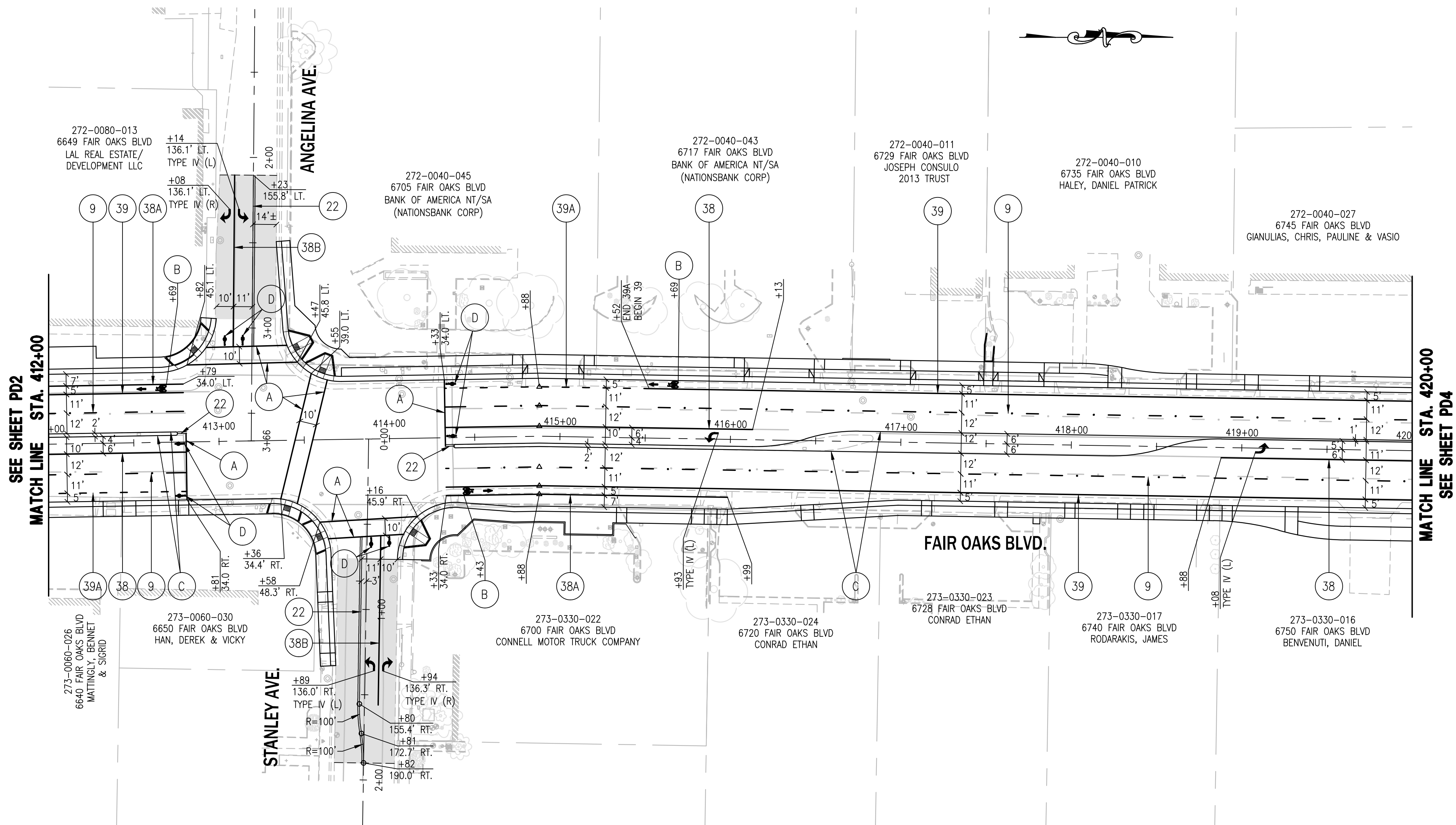
TYPE	LOCATION STATION	MEASUREMENT (LF/SF)	4" WIDE STRIPE EQUIV.	
			EQUIV. FACTOR	EQUIV. LENGTH (LF)
DETAIL 1	STA 74+31 TO STA 75+82 (ROBERTSON AVE)	152	0.3	46
TOTAL 4" EQUIV.				46



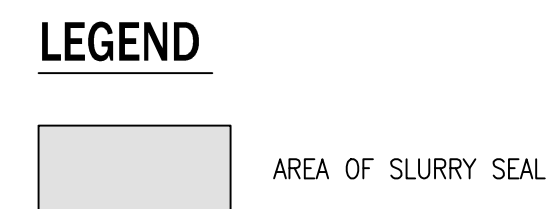
STRIPING PLAN APPROVED BY: _____ DATE _____
DANIEL A. SHOEMAN, CHIEF
DEPARTMENT OF TRANSPORTATION

	7/23/19 APPR. _____ REVISIONS _____ DATE _____
COUNTY OF SACRAMENTO PUBLIC WORKS AND INFRASTRUCTURE AGENCY DEPARTMENT OF TRANSPORTATION STRIPING PLAN FAIR OAKS BLVD IMPROVEMENT PROJECT PHASE 3 - MARCONI AVE TO NORTH AVE	
PREPARED BY _____ DATE _____ SURVEY: F232 03/2009 DRAWN: KRG 06/2016 DESIGN: KRG 06/2016 CHECK: MLW 06/2016	
SCALE HORIZONTAL: 1"=40' VERTICAL: N/A 	
DRAWING PD2 OF PD4 SHEET 43 OF 105	

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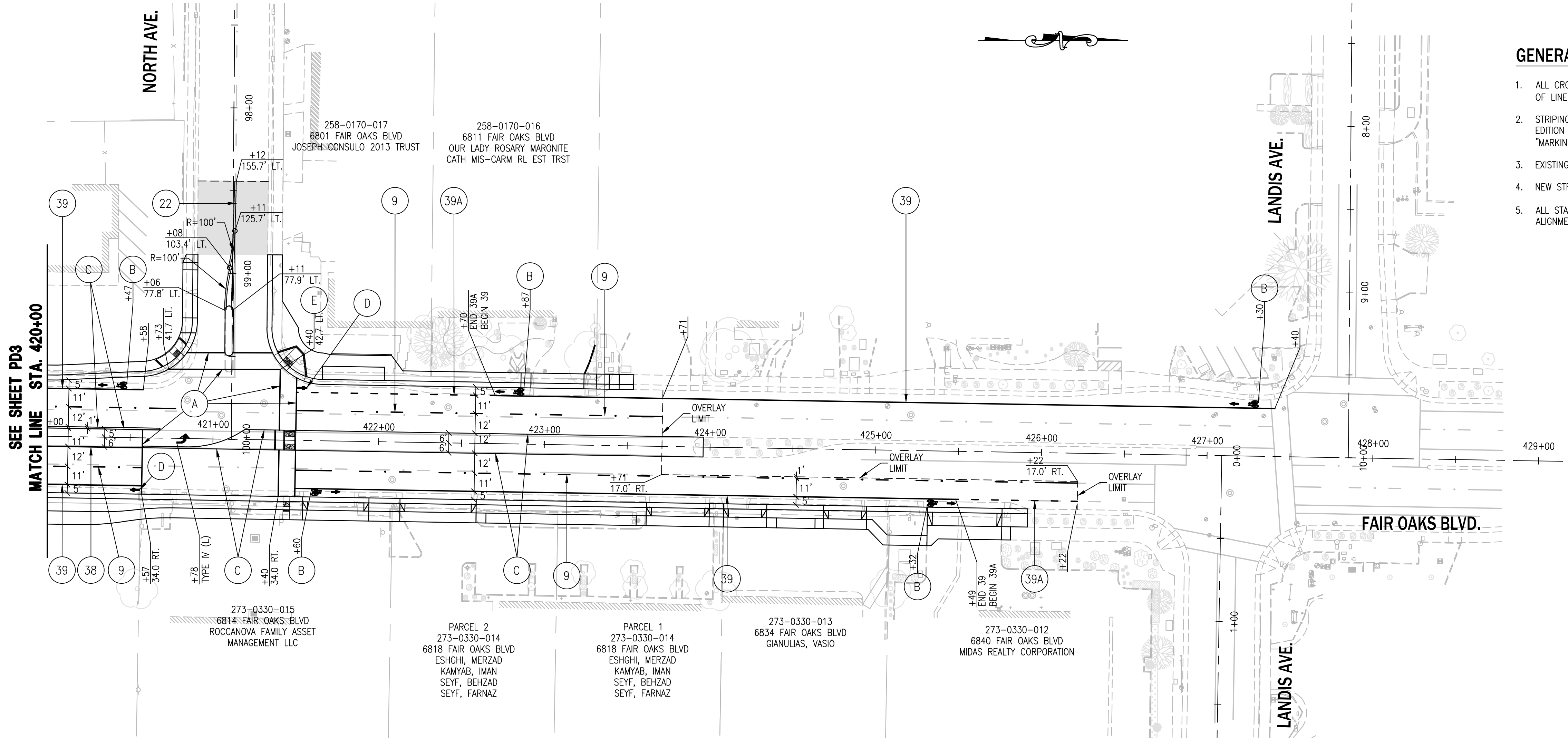
STRIPING & PAVEMENT MARKING REMOVAL CHART FOR SHEET PD2					
TYPE	LOCATION		MEASUREMENT (LF/SF)	4" WIDE STRIPE EQUIV.	
	STATION			EQUIV. FACTOR	EQUIV. LENGTH (LF)
DETAIL 22	STA 2+17 TO STA 2+95 (ANGELINA AVE)		78 LF	2.0	156
DETAIL 38	STA 2+15 TO STA 2+95 (ANGELINA AVE)		80 LF	2.0	160
DETAIL 22	STA 0+70 TO STA 1+90 (STANLEY AVE)		120	2.0	240
DETAIL 38	STA 0+70 TO STA 1+90 (STANLEY AVE)		120	2.0	240
DETAIL 39	STA 0+70 TO STA 1+90 (STANLEY AVE)		120	1.5	180
TOTAL 4" EQUIV.					976

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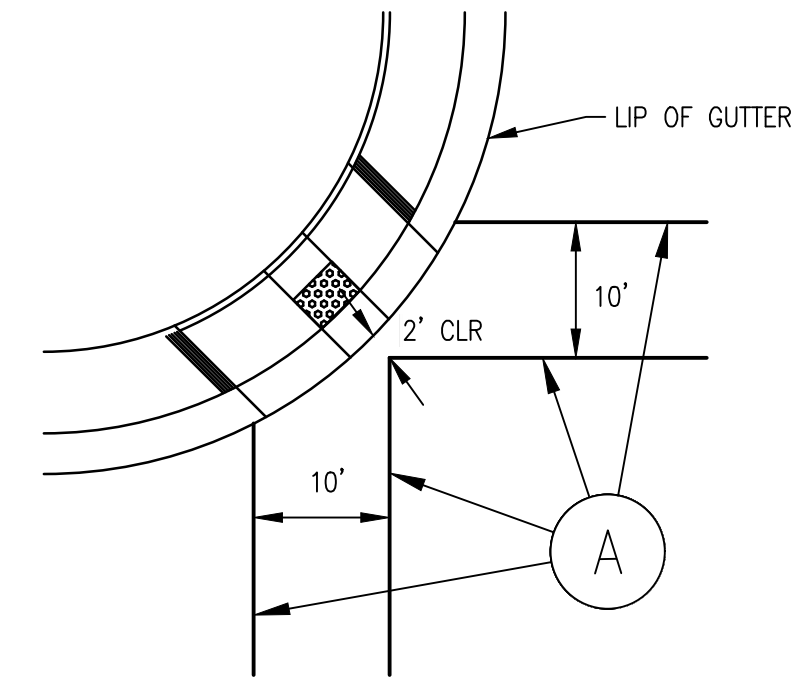
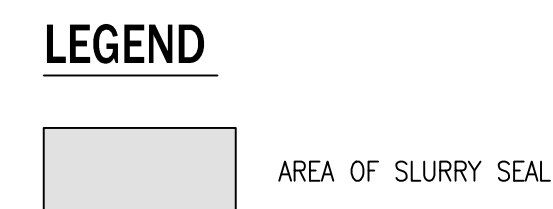
STRIPING PLAN APPROVED BY: _____ DATE _____
 DANIEL A. SHOEMAN, CHIEF
 DEPARTMENT OF TRANSPORTATION

STRIPING PLAN FAIR OAKS BLVD IMPROVEMENT PROJECT PHASE 3 - MARCONI AVE TO NORTH AVE									
COUNTY OF SACRAMENTO PUBLIC WORKS AND INFRASTRUCTURE AGENCY DEPARTMENT OF TRANSPORTATION									
PREPARED BY		DATE		SCALE		HORIZONTAL		VERTICAL	
SURVEY: F232		03/2009		1"=40'		N/A			
DRAWN: KRG		06/2016		INCHES		1		2	
DESIGN: KRG		06/2016		FEET		0		40	
CHECK: MLW		06/2016							
DRAWING		PD3 OF PD4		SHEET		44 OF 105			

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E INTERSECTION CROSSWALK LANE DIMENSION DETAIL
NO SCALE

STRIPING LEGEND

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STRIPING & PAVEMENT MARKING REMOVAL CHART FOR SHEET PD4

TYPE	LOCATION STATION	MEASUREMENT (LF/SF)	4" WIDE STRIPE EQUIV.	
			EQUIV. FACTOR	EQUIV. LENGTH (LF)
DETAIL 22	STA 98+88 TO STA 98+44 (NORTH AVE)	44 LF	2.0	88
DETAIL 22	STA 98+88 TO STA 98+73 (NORTH AVE)	14 LF	2.0	28
TOTAL 4" EQUIV.				116

STRIPING PLAN APPROVED BY: _____ DATE _____

DANIEL A. SHOEMAN, CHIEF
DEPARTMENT OF TRANSPORTATION

<p>7/23/19</p>	<p>APPROVED BY: _____ DATE _____</p>												
<p>REVISIONS</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th>NO.</th> <th>DESCRIPTION</th> <th>DATE</th> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> </table>	NO.	DESCRIPTION	DATE										<p>DATE</p>
NO.	DESCRIPTION	DATE											
<p>COUNTY OF SACRAMENTO PUBLIC WORKS AND INFRASTRUCTURE AGENCY DEPARTMENT OF TRANSPORTATION</p> <p>STRIPING PLAN</p> <p>FAIR OAKS BLVD IMPROVEMENT PROJECT PHASE 3 - MARCONI AVE TO NORTH AVE</p>													
<p>PREPARED BY: _____ DATE: _____</p> <p>SURVEY: F232 03/2009 DRAWN: KRG 06/2016 DESIGN: KRG 06/2016 CHECK: MLW 06/2016</p>													
<p>SCALE</p> <p>HORIZONTAL: 1"=40' VERTICAL: N/A</p>													
<p>DRAWING</p> <p>PD4 OF PD4</p> <p>SHEET</p> <p>45 OF 105</p>													