

**COUNTY OF SACRAMENTO  
BICYCLE ADVISORY COMMITTEE**

**FINAL Meeting Minutes**

**Department of Transportation | Videoconference**

**Zoom Meeting: <https://zoom.us/j/96214798112>**

**For dial in only: (669) 900-6833; Meeting ID: 962 1479 8112**

**WEDNESDAY May 13, 2020 - 6:00 p.m.**

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*Members of the public wishing to address the committee on any item not on the agenda may do so at the beginning of the meeting. We ask that members of the public request to speak and keep their remarks brief. Testimony will be limited to a total of ten (10) minutes.*

**1. Roll Call / Welcome and Introductions**

**Members:** Thomas Cassera, Robert Goss, Katherine Koumis, Sue Schooley, Erin Stumpf, Jack Wursten, Dave Comerchero

Start time: 6:00 p.m.

**Present:** Thomas Cassera, Robert Goss, Katherine Koumis, Sue Schooley, Erin Stumpf, Jack Wursten, Dave Comerchero

**Absent Excused:** None

**Absent Unexcused:** None

**2. Public Comment on Non-agenda Topics**

None

**3. Review and Approve Meeting Minutes of March 25, 2020**

**Action Item**

See attached March 25, 2020 updated draft meeting minutes.

Motion: Approve with one change: All members who voted need to be included in vote, including those who made the motion. Staff will edit minutes accordingly.

**Action:** **Motion/Second:** Schooley/Goss

**Ayes:** Cassera, Goss, Schooley, Stumpf

**Noes:** None

**Abstain:** Wursten, Comerchero

**Absent:** None

**4. Fair Oaks Boulevard Bicycle and Pedestrian Mobility Project,  
Phase II**

**Review and Comment**

*The meeting facilities are accessible to persons with disabilities. Requests for documents in accessible formats, interpreting services, assistive listening devices, or other accommodations should be made through the County Disability Compliance Office at (916) 874-7642 or (916) 874-7647 (TTY/TDD), no later than five working days prior to the meeting.*

Tim Stevens, SACDOT, (916) 874-7281, [stevensi@saccounty.net](mailto:stevensi@saccounty.net)

- Provided a summary of project with how bicycle and pedestrian infrastructure are treated within the project limits.
- Report back on timing, funding source, and amounts; and whether a solid green line through an intersection is possible.

**5. Upper Westside Master Plan**

**Review and Comment**

Mikki McDaniel, SACDOT, (916) 875-4769, [mcdanielm@saccounty.net](mailto:mcdanielm@saccounty.net)

- Provided a summary of project's proposed bikeways. Tim Denham, a representative of the applicant, was present and answered questions.
- Report back – Send updated trails map dated 5-5-2020 to the Committee which includes Class II bike lanes on every collector. Staff to request trails policy, if any, from RD 1000, and/or a meeting to learn whether siting a trail on the levee top is possible.

**6. Officer Elections**

**Action Item**

Motion: Elect Robert Goss to serve as Chair of the Committee.

**Action:** Motion/**Second:** Schooley/Wursten  
**Ayes:** Cassera, Goss, Koumis, Schooley, Stumpf, Wursten, Comerchero  
**Noes:** None  
**Abstain:** None  
**Absent:** None

Motion: Elect Sue Schooley to serve as Vice Chair of the Committee.

**Action:** Motion/**Second:** Goss/Koumis  
**Ayes:** Cassera, Goss, Koumis, Schooley, Stumpf, Wursten, Comerchero  
**Noes:** None  
**Abstain:** None  
**Absent:** None

Motion: Elect Dave Comerchero to serve as Secretary of the Committee.

**Action:** Motion/**Second:** Schooley/Wursten  
**Ayes:** Cassera, Goss, Koumis, Schooley, Stumpf, Wursten, Comerchero  
**Noes:** None  
**Abstain:** None  
**Absent:** None

**7. Active Transportation Plan – Draft Public Engagement Plan** **Review and Comment**  
Mikki McDaniel, SACDOT, (916) 875-4769, [mcdanielm@saccounty.net](mailto:mcdanielm@saccounty.net)

- Provided an overview of the draft Public Engagement Plan.
- Committee provided edits and comments which staff will send on to the consultant (Alta) for revision.
- Report back on the revised public engagement plan in July. Invite the City of Sacramento to present to the Committee on the City’s Active Transportation Plan. Push out schedule for the release of the survey until after the July SacBAC meeting in order for Committee to be able to review.

**8. Projects for Active Transportation Program Cycle 5** **Review and Comment**  
Mikki McDaniel, SACDOT, (916) 875-4769, [mcdanielm@saccounty.net](mailto:mcdanielm@saccounty.net)

- Provided description of three grant applications to be prepared for three projects for ATP Cycle 5: Watt Avenue Complete Streets, Phase 2 beginning at Winona Road and ends at Roseville Road (0.4 mile); Folsom Street Complete Streets Phase 2 between Tiber Drive and Starfire Drive; South Sacramento County Safe Routes to School; which includes improvements around Pacific Elementary, Nicholas Elementary, and Ethel Baker Elementary Schools.

**9. 2019 Year End Report - Revised** **Action Item**  
**Estimated Time: 10 minutes**  
Mikki McDaniel, SACDOT, (916) 875-4769, [mcdanielm@saccounty.net](mailto:mcdanielm@saccounty.net)

- No oral presentation was given.
- Report back – Staff will send report to Board of Supervisors and copy SacBAC as an informational item.

Motion: Approve with the following changes: Address the presentation to the Board of Supervisors; add names of SacBAC member names in 2019, including Andrea Strahlo; add the date of the first time the Committee convened in 2019; add that County DOT gave funding via sponsorships for May is Bike Month.

**Action:** **Motion/Second:** Schooley/Goss  
**Ayes:** Cassera, Goss, Koumis, Schooley, Stumpf, Wursten, Comerchero  
**Noes:** None  
**Abstain:** None  
**Absent:** None

**10. Staff Updates and Reports Back**

- May is Bike Month
- American River Bike Patrol

**11. Future Agenda Items**

- Howe Avenue Bicycle and Pedestrian Improvements (from Cottage Way to El Camino)
- Active Transportation Plan Update – Final Public Engagement Plan
- Thomas Edison Non-Infrastructure Program Update

## **12. Informational Items**

Final Meeting Minutes, November 12, 2019

## **13. Set Next Meeting Dates**

- a) Next SacBAC meeting: July 8<sup>th</sup>; Location: Zoom
- b) Adjourned SacBAC: 8:29 p.m.